

## **Minutes of Village Council Meeting August 20th, 2014**

**Call to Order** – the meeting was called to order at 7:00. Directors present were: Kevin MacIlvane, Joe Palladino and Deb Denker

**Approval of Minutes** – the minutes for the July Village Council meeting were reviewed and approved.

**Financials** - Joe reported that as of June, we are in good shape and expects we are on target with budget and reserves.

**Projects** - the following Village projects were discussed:

- Irrigation - Peter indicated that there is an issue with inadequate water pressure that is causing problems with the irrigation system in some areas of The Knoll. He has been doing some repair and replacement work with parts he has on hand but to properly address the issue a booster pump is needed. Peter estimated the cost of such pump would be approximately \$5,000 and would increase water use. This project will need to be considered in next year's budget. However this problem has cause the lawn at 65 Ivy to complete burn out and the homeowner has requested that the lawn be reseeded.
- Landscaping - there is still money in the operating budget to take care of some of the landscaping projects that have been brought to the attention of the board. Kevin indicated that he would meet with Mark/ Russo and get an update on the outstanding projects and costs. Once Kevin meets with Mark, the landscaping projects will be prioritized and those that can be completed with budgeted funds will be approved.
- Lockview Phase 2 or alternative - Kevin is meeting with Mark/Russo to discuss the new options/alternative quotation that was requested for Lockwood Phase 2. He will also follow up on repairs/replacements that need to be made to some of the dead shrubbery from Phase 1.
- Other tree work - our contract with Russo allows for two tree trimmings per year. The 1st round was delayed and they are just getting to trimming in August. Peter had a list of tree trimming requests as well as pictures of some that were in most need of attention. Kevin will bring these to Mark/Russo's attention and ask that some of these projects be addressed at no additional cost since the contracted trimmings had not taken place.
- Drainage - Peter requested the outstanding project(s) to address drainage issues at 503 Hawthorne Lane and 344 Mercer Lane be looked into. Kevin will check on this wen he meets with Mark/Russo.
- Other - the request to repair the driveway at 11 Aster Place was discussed. Kevin will be meeting with Mark/Russo to discuss repairs and options to widen per the homeowner's request.

**Status of Landscaping/snow contract** - Chris Kohnle is behind on the draft comparison of Russo's quote to the other quotes and the current contract. We expect to have an update for the next meeting.

**Status of Boundaries issue** - this is still being worked on - Peter's alternative proposal was discussed at the last Conservancy meeting and there was a discussion of whether pinning/markng of the tree line would be needed.

## **Home Owners Forum –**

- Homeowner on Knollwood North described an issue with mold on the inside of her house due to an overgrowth of trees and asked that an oak tree in close proximity to her house be trimmed to help with the problem. A formal written request was provided by the homeowner.
- Homeowner at 4 On The Green mentioned an issue with the Russo landscaping crew hitting her house when mowing the lawn. Other homeowners expressed the same frustration. Kevin suggested that we bring this to the attention of Elite and perhaps invite Russo to one of our future meetings to discuss our concerns.
- Homeowner at 503 Hawthorne Lane asked about proposal for replanting shrubbery in the beds in front of her house. Kevin indicated that there was not proposal in the list of projects but would ask Russo if an estimate/proposal had been done when he spoke with them about other landscaping projects.
- Primrose Lane - directional sign is missing. Joe notified Elite and they will order/install.
- 34 Knollwood homeowner indicated that there is a paver on the front walk that needs to be raised.
- The prohibition on homeowners sealing their own driveways was discussed - this was one of the new village rules that was passed this year. The reason for this is so that all of the driveways look the same.

## **New Business**

- 2015 Operating Budget - the directors will be putting together a draft budget that will be brought to the Conservancy at the Sept meeting. There is a formal process that is followed to develop the budget including a 1st draft completed by Elite and a budget workshop prior to the Sept Conservancy meeting.
- 2015 Reserve Capital Spending Budget - this will be put together following a similar process as the Operating budget and using the Reserve Study for guidance on priorities and projects.
- Preparation for September Elections for 2015 Village Council Board - Elite will be sending out a letter shortly advising of open board positions and seeking candidates.
- Other - Peter asked whether we had received any follow up information about a waiver of liability - we will check with Chris Kohnle.
- Gail reminded the directors to include money in the budget for mail box replacements that need to start in 2015.

**Adjournment:** Deb motioned to adjourn at 8:45 and Kevin seconded the motion.

**Next meeting:** Wednesday, September 17<sup>th</sup> 2014, at 7:00pm

**Respectfully Submitted**

Deb Denker

**Approved**

November 23, 2014