

Duplex Council Meeting

September 19, 2023

Attendees:

Directors: Tom Schuck, Fred Moffa

2 Unit Owners: Diane Corcoran, Horace Johnson

Meeting opened at 7:04 pm

Old business:

No old business to discuss.

New business:

- Review of procedures for contacting Elite when an emergency occurs at your unit

Tom went over the procedures and explained the reasoning behind them to the owners present.

Unit Owners Forum:

1. Diane Corcoran asked about tree trimming behind her unit, because pine sap was getting on her new deck. Tom told her we would put trimming into our plans for next year.
2. Horace asked about the plan to raise the concrete around his hatchway door to prevent water from getting into his basement. He hasn't heard from the property manger about it. The directors will follow up with Chris to find out the status.

Meeting adjourned at 7:29 pm