

Meeting Minutes for Duplex Council Meeting

Monday, May 21, 2018

Location: Meeting House

Attending: 3 Directors; 1 TH and 1 DC resident totaling 5

- Meeting was called to order at 7:10 pm.
- Michelle Hoffman moved to officially vote in Debbie Durr as a new Director replacing Diane Corcoran and the motion passed.
- This is the last meeting that Michelle will be attending because she is moving. We want to thank her for her dedicated service on the Board and wish her well in her new home.
- We are still looking for another Director to replace Michelle when she leaves. It should be noted that if you become a Duplex Director, you do not need to do everything. The duties can be split amongst all the people. There is a bi-monthly Duplex Council meeting as well as a monthly Conservancy Board meeting. In order to recruit a new Director, we should consider creating a document to send out to unit owners that lists the average time spent so people will be able to see if they can give up that much time if they are interested in attending.
- In order to attract more attendance at the meetings, we discussed the possibility of holding meetings every other month instead of monthly and to have them in the Meeting House (eliminate the meetings on Dunbar). Also we could consider changing them to another day of the week to be flexible. On the months where we do not meet, we could send a “newsletter” or update to the DC owners on what is in progress or coming up and allow them to respond back via phone or email with any issues they might be having. After a consensus of the Directors, we agreed to move to meeting every other month in the Meeting House. Kathleen will have Peter adjust the calendar. Our next meeting will be in July at the meeting house.
- Landscaping Issues for review –
 - Spring Clean Up went well; grounds look great. Kathleen will do a walkthrough with Mark to address some dead plants and assess trees and needs for our landscaping. She will walk with Mark and Chris on Wednesday at 11:00 AM.
 - Kathleen forwarded an email to both Chris Kohnle and Mark Stupcenski with attached pictures of dead shrubs from Karen Gale at 2 MF. There are littering issues noted by both Russo workers and local teenagers that need to be addressed.
 - Mowing at the ball field is done every 2 weeks but the grass is very long with lots of dandelion weeds. We should look into doing this more often especially with ticks being around this year. This is a conservancy expense and should be discussed at the next Conservancy meeting. Kathleen will also bring it up with Mark.
 - No other concerns were raised

- Power Washing and Deck Staining for MF #9-44
 - Michelle noted that her side of the street has not be done yet and we discussed that it will take a while to do all the units but it is in progress this week
 - Notification to move furniture was not well written and did not specify when it should be done by. The flyer went up the day before the power washing but it did not have a date.
 - We need to make sure that unit owners turn their outside faucets on as well so that some owners are not paying the water bill to power wash other owners' buildings

- Thanks go to Roland Bernier who was able to secure 12 more votes for the boundaries! If we can get 13 more we can move the boundary issue forward. If anyone is willing to help with tis initiative, please let a director know. If you have not voted, now is the time!!!

- Standards Committee Report from Theda
 - They are changing the meeting to be the first Tuesday of each month. The reports were coming out to close to the Conservancy meeting so this timing is much better.

- Other issues or concerns from residents
 - Several residents have complained about dogs being off leash on more than one occasion. There was a recent incident where a dog was loose and creating havoc in the neighborhood while owners were not at home. A second incident involved a dog getting bit by a dog not on a leash. Residents are reminded to be sure your pets are on a leash AT ALL TIMES while they are in the neighborhood. It is for the safety and protection of animals and people. Notice and fines will be levied if dogs are off leash.

- Calendar
 - Upcoming Events:
 1. Pool Party Opening 5/26/18 Rain Date 5/28/18
REMINDER TO RSVP – ANYONE CAN ATTEND BUT PLEASE RSVP IF YOU WANT TO BE PART OF THE FOOD
 2. May Conservancy Board Meeting 5/30/18 @ MH 7PM
 3. Book Club Meeting 6/7/18 @ MH 7PM
 4. Rec and Social Club Meeting 6/12/18 @ MH 7:15PM
 5. Boundaries Amendment Presentation 6/13/18 MH 7PM
 6. Next DC Meeting at 2 Dunbar Dr. 6/18/18 @ MH 7PM
POSSIBLY CANCEL IF GOING TO EVERY OTHER MONTH
 7. Standards Committee 6/8/18 ~~6/21/18~~ @ MH 7PM
 8. WW Tag Sale 6/23/18
 9. June Conservancy Board Meeting 6/27/18 @ MH 7PM

- Meeting adjourned at 8:05 pm

Minutes respectfully submitted by Director Debbie Durr